

## Minutes for May 7, 2022 Business meeting

1. Welcome / Introductions:
  2. Attending, Jane Link, Linda Horn, Sue Osborne, Jan McKenzie, Audrey Grace, Terry Fiala, Babette Andre, June Stewart, Lydia Baldwin, Gretch Jahn, Stepanie Wells, Lee???, Margot Plummer, (sorry if I missed someone)
2. Review / Discussion of Previous Meeting Minutes and Reports: We have a Quorum, Sue Osborne will take minutes
1. March 2022 Meeting Minutes Approved
  2. March 2022 Treasurer's Report Approved
  3. April 2022 Meeting Minutes Approved
  4. April 2022 Treasurer's Report Approved
3. Unfinished Business:
- Proceeds from SSC section meeting , Terry Fiala asked for a vote to disperse the remaining funds from the SSC section meeting, a profit of \$1160.02, it was moved and approved that ½ (\$580.01) goes to the ARC Start fund and ½ (\$580.01) to the General operating fund of the Chapter
1. Need a Secretary Discussed Breaking membership into groups of 10-15, have volunteers call each one, with a script, Jan McKenzie volunteered to make spreadsheet to give each volunteer and Lydia Baldwin volunteered to write the script.
2. Airmarking -Terry Fiala
- Fort Morgan is going to do the survey next week to set the Compass rose location, we have 9 people going up to start at 7:30am and 11 to show up about 10am
3. Report from Audrey Grace -Youth Outreach status,
    - a. Audrey and Sue Osborne are going to meet later in the month so that Sue can give her some snacks, water, etc. left over from the Section meeting Hospitality room
    - b. Attached is her report
  4. Poker Run - no results from newsletter yet - new program?
    - a. Discussed possible trip to Platt Valley Airport World War I museum,
    - b. Gretchen mentioned a possible fund raiser to have members log flights to various airports, and have a prize for the most visited either by Aircraft or car etc.
  5. Chapter Survey - June
    - a. Tabled until next meeting
6. Student Pilot Group - dormant
4. New Business:
1. Wings Over the Rockies Flight Training Symposium –
    - a. signed up, Jane Link and Linda Horn are heading that up June 14, 2022
  2. Next board meeting on June 4th, 1st Saturday? Board meetings following.
    - a. A survey will be sent out to find a good meeting date and time
  3. Newsletter deadline reminder - Margot Plummer
    - A. the 20<sup>th</sup> of the month
- Standing Committee Reports:
1. ARC Terminus Committee – Lydia Baldwin
    - a. Meeting will start later in the year.
  2. Airmarking – Terry Fiala
    - a. see report in unfinished business.
  3. Student Pilot Group – Casey Adamson

4. Membership – Jan McKenzie

5. Newsletter – Margot Plummer

6. Scholarships

a. Chapter Scholarship – Bev Sinclair – (Sue Osborne reported)

2 Scholarships awarded \$2,500.00 each Robyn Ambrose & Tara Oldaker

b. AE Scholarship & First Wings – Jane Link (have 1 First Wings application in progress); our AEMSF submissions were not selected

7. Website & Technology – June Stewart

a. Asked to update officers etc. on website

8. Youth Outreach – Audrey Grace

a. see earlier report above.

9. Programs – Stephanie Wells 2022 - In progress, watch for updates

● May Airmarking

● June Let's Fly Now

● July Fly out (Grandby)

● August Chapter Picnic

● September ? Still discussing

6. Other Position Reports:

1. Archivist – Jan McKenzie No report

2. News Reporter – Lydia Baldwin. No report

Adjourn:

### **Audrey Grace report for minutes:**

Volunteers Needed for Preparations

PSA/Posters/Signs (Audrey) Posters @ libraries, museums and airports in

Boulder County and surrounding communities,

Fort Collins, Greely, Broomfield, etc.

Donations: Water & snacks (Sue) Bottled water and snacks for pilots and swag

bags

Flight Plan (Stephanie) Create flight plan for LMO to share with pilot

volunteers

Forms: (Gretchen) ☐ Extra Liability forms ☐ Friends of 99s Forms ☐ 99s Registration forms ☐ 99s Info brochures

Print extra forms for day-of

Secure donation of t-shirts or vests (Audrey) Arrange and collect donation of t-shirts for

volunteers

Certificates & stickers/stamps (Gretchen) Print certificates, buy stickers

HQ Liaison (Gretchen) Complete the insurance application process,

network with HQ for registration and log books

Clipboards, Nametags & Pens (Gretchen) Clipboards, nametags & Pens from storage

Swag Bags (Audrey) Arrange, collect, assemble donated gifts for participants' swag bags.

Table cloths (Gretchen) Three table cloths from storage

Number of volunteers needed for preparations ~ 4Volunteers Needed for Day-of Event

Pilots (7) Volunteer flights, airplane and gas

Head Marshaller (1) Check passports, safely escort participants to and from airplanes or pilots

Ground marshaller (1) Directing airplane traffic

Floater (3-4) Provide support between pilots, marshalls and other ground crew, as needed

Registration (2) Registration & liability forms, issue passport

Safety & Preflight (1) Safety, etiquette, and parts of a plane

Post Flight CFIs (2) Certificate, logbook, registration for student pilot and/or 99, issue goodie bag

Photographer (1) Photography

Number of volunteers needed for day-of event ~12Volunteers Needed for Post- Event

Thank yous (Audrey) Make sure follow-up email is sent to pilots and all volunteers and donors

Data (Audrey) Ensure all necessary information is submitted to HQ

Newsletter (Audrey) Write and submit article and photos to Margot, Lydia (for international?), and Pike's Peak chapter.

Number of volunteers needed for post event ~2



Good afternoon,

Thank you for your interest in volunteering for the Let's Fly Now! event, hosted by the Colorado 99s on June 11, 2022 from 8:00am-1:00pm, at Longmont's Vance Brand Airport (LMO).

This is a quick email to let you know that I will be in contact with you in the next week to learn more about what area you are interested in volunteering in and to provide you with event specifics. In the meantime, please take a moment to look at the positions we need volunteers to fill.

<b>Volunteers Needed for Day-of Event</b>	
Pilots (7)	Volunteer flights, airplane and gas
Head Marshaller (1)	Check passports, safely escort participants to and from airplanes or pilots (Aviation experience necessary)
Ground Marshaller (1)	Directing airplane traffic (Aviation experience necessary)
Floater (3-4)	Provide support as needed between pilots, marshallers, and other ground crew
Registration (2)	Registration & liability forms, check-in
Safety & Preflight (1)	Safety, etiquette, and parts of a plane talk
Post Flight CFIs (2)	Certificate, logbook, registration for student pilot and/or 99, issue goodie bag
Photographer (1)	Photography

We are also interested in finding donations for the swag bags that participants will receive at the event, if you are interested in helping, please let me know. There are still a few positions that need to be filled so feel free to pass this along to your friends, volunteers do not need to be members of the 99s.

Many of you have inquired about registering a young person who is interested in flying at the event. Registration will go live through the 99s website mid-May and anyone who is ages 14+ will have a chance to participate. An email will be sent when registration is live.

Thank you for donating your valuable time as a volunteer for the Colorado 99s at this memorable event!

Warmly,

*Audrey Grace*

Colorado 99s Youth Outreach Program, Chair  
714.623.9056

More information about *Let's Fly Now!* [here](#).